

**REPLACEMENT FOR PAGE 22**  
**2008 CRT TEST ADMINISTRATION MANUAL, GRADES 4-8 AND 10**  
**THIS REPLACEMENT CONTAINS IMPORTANT DIRECTIONS FOR STUDENTS TO**  
**BUBBLE THE FORM OF THE TEST THEY ARE TAKING.**

**GENERAL INSTRUCTION SESSION TO VERIFY AND COMPLETE STUDENT INFORMATION**

**Estimated Time: 5-10 Minutes**

**Materials Needed: Test Booklets (barcode labels should have been previously placed on each student's test booklet) and #2 Pencils.**

Math Reference Sheets will be used during the math test sessions; therefore, please set them aside during reading test sessions.

**NOTE:** Before you begin this session, please write your name (teacher name) on the chalkboard.

Please distribute the test booklets to the appropriate students. Test administrators should have placed barcode labels on each student's test booklet before the start of this session. Students will be asked to verify that the name printed on the barcode label is correct.

**Say to the students:**

During the next few days, you will be taking tests in reading, mathematics, (and science in grades 4, 8 and 10). These tests will not affect your grades in school. They will help us measure how well we are teaching you. Some of the questions are easy and some are quite difficult. You may not be able to answer every question, but you should take them seriously, and give your best effort because the decisions we make based on these tests will affect you and all students. During all of the test sessions, you must use a #2 pencil to write and mark your answers. If you do not have a #2 pencil, please raise your hand. (Supply a #2 pencil to students who need one.)

First verify that the Test Booklet I handed out to you is correct. Please look at the barcode label located on the right-hand side of the front cover. It should have your name on it. Please verify that your name is on the label. (Pause.)

Now you will fill out some identification information in the upper right-hand corner of your Student Response Booklet just below the picture. (Hold up a Student Response Booklet to demonstrate.) On the cover of the Student Response Booklet, please print my name, as it is written on the board, on the line which says "Teacher Name." (Pause.)

(Read the following paragraph aloud to students in all grades except grade 3) Directly underneath teacher name you will see Box C, "Form." Fill out the form number section by bubbling in the number of your test form. Can everyone locate your form number? It is located on the front cover of your test booklet, in the center, directly underneath the word "Grade." Does anyone need help? (Before moving on, walk around the room to verify that the form numbers have been correctly coded on each Student Response Booklet.)

Thank you for completing this information. We will now begin test session one. Please turn to the page that says "General Directions" and follow along as I read the directions (Pause.)

